

**Eastern Washington University  
College or Department Scholarship Awards  
Selection & Certification Statement**

**Award Year:** \_\_\_\_\_

**Scholarship Name:** \_\_\_\_\_

**Account Number:** \_\_\_\_\_

**Awarding College/Dept:** \_\_\_\_\_

**Committee Members/Titles:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**What were key dates/activities within selection process?**

\_\_\_\_\_  
\_\_\_\_\_

**Selected Recipient(s):** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Awarding Rules:** Awarding must follow the donor’s “Uses and Purposes” for awarding the scholarship per the Memorandum of Understanding (MOU). Further, according to Federal and State audit guidelines, there must be a clear, documented and unbiased application and selection process for all scholarship awards, along with a six year document retention period. Additionally, work or service cannot be required in exchange for the scholarship funds unless stipulated as a requirement during the application process.

**Certification Statement:** By signing below, I attest the aforementioned awarding rules and process have been adhered to during this scholarship selection process.

\_\_\_\_\_  
Scholarship Committee Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Department Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
College Dean (or Designee)

\_\_\_\_\_  
Date