



Monroe Gorden, Jr., Vice Chancellor – Student Affairs

Biography

Monroe began his professional relationship with University of California, Los Angeles in 2006 as the university's Chief Administrative and Financial Officer. He also held roles as ADA/504 Compliance Officer, and as both Assistant and Associate Vice Chancellor in Student Affairs. Continuing his service to Student Affairs, he served as Interim Vice Chancellor for the division for two years before being named to his current role of Vice Chancellor in April of 2018.

In this senior management role, Monroe provides leadership and organizational guidance for the largest division at UCLA, comprised of an integrated network of more than 25 departments and more than 600 staff. UCLA Student Affairs encompasses the entire range of student needs and interests, from early outreach through graduation. Its programs and services address housing, physical and emotional wellness, recreation, career preparation and a wide range of student organizations, including services and support for veterans, transfer students, undocumented students, students with children, students in recovery and the LGBTQIA+ community, among others.

As Vice Chancellor of Student Affairs, Monroe has introduced division-wide initiatives that promote respectful dialogue across areas of difference, an increase in internships and experiential learning opportunities for students, and the creation of a resiliency spectrum to help support students with their mental health and wellness. Under his direction, Student Affairs also focuses on two priorities: a collaborative commitment to foster the growth and development of students, and an intentional commitment to provide professional development opportunities to each Student Affairs staff member.

Monroe is also a UCLA Bruin by way of academic association. He received his Bachelor of Arts in Political Science, with a Business Emphasis, from UCLA and later completed the UCLA Anderson School of Management Executive program. He also earned his Juris Doctorate degree from Pepperdine University School of Law, and is a member of the California State Bar, licensed to practice law within the State of California.

MONROE GORDEN, JR., J.D.



HIGHER EDUCATION – STUDENT AFFAIRS EXECUTIVE

Dynamic, highly qualified University Administrator offering more than 15 years of experience in administration and Student Affairs, including student development and diversity initiatives, student organization advising, strategic organization planning and retooling, budget forecasting and implementation, and leadership development and training for staff. Well-respected, ethical Executive Leader particularly skilled in building partnerships with key stakeholders and constituencies.

Additional areas of expertise include:

- *Student Learning Outcomes and Development*
- *Student Academic Excellence Initiatives*
- *Employee Relations/Personnel Management*
- *Finance, Budget & Cost Management*
- *Research/Contracts and Grants Administration*
- *Capital and Space Management*
- *Systems Development/IT*
- *Donor Development/Public Relations*
- *Operational & Strategic Planning*
- *Quality & Process Optimization*
- *Regulatory Compliance*
- *Management of Student Service/Crisis*

PROFESSIONAL EXPERIENCE

UCLA Student Affairs • Los Angeles, CA

April 2016 – Present

VICE CHANCELLOR

Managerial responsibility for over 26 departments and over 600 staff members under the UCLA Student Affairs organization. Working directly with the Chancellor and Executive Vice Chancellor/Provost, operate as the UCLA Chief Student Affairs Officer on issues pertaining to student experience and development, campus climate and co-curricular engagement.

Notable Accomplishments

- Reorganized Student Affairs departments, and adding the additional division of Academic Partnerships
- Chaired Search Committee that successfully hired the UCLA Athletic Director
- Spearheaded opening of dental care clinic serving all UCLA students
- Successfully lead reaccreditation for student health and student mental health facilities
- Developed and implemented new strategic plan, including the below Student Affairs Priorities (Areas of Focus):
 - Collaborative Commitment to Foster Growth and Development of Students
 - Intentional Commitment to Provide Professional Development Opportunities to each Student Affairs Staff Member
- Increased donor related funds by over 80%
- Increased overall staff engagement by over 100% through Innovation Projects and Student Affairs All-Staff Meetings

- Developed and implemented student leadership program (Leadership, Innovation, Networking and Knowledge) that combines both curricular and co-curricular opportunities for students
- Successfully opened UCLA's first Black Resource Center

UCLA Student Affairs • Los Angeles, CA

January 2014 – July 2016

***ASSOCIATE VICE CHANCELLOR/CHIEF ADMINISTRATIVE OFFICER/UCLA
ADA&504 COMPLIANCE OFFICER***

Operate as the Chief Financial and Chief Administrative Officer and Executive Leader of the Student Affairs Administration division for the UCLA Student Affairs Organization (SAO). *As AVC:* Act as the Executive lead for the 10 departments comprising the Student Affairs Administration division, including: Dashew Center for International Students & Scholars, Student Affairs Information & Research Office, Career Center, Student Loan Services and Collections, Registrar's Office, Office for Students with Disabilities, ADA/504 Compliance Office, Office Technology Center, Student Affairs Information Technology and the Grants and Program Development Office. *As CFO/CAO:* manage complex organization budget of approximately \$160 Million; monitor the full cost accounting of each Student Affairs fund; manage budget forecasting to maximize resources and revenue potential; operate as Human Resources manager for Student Affairs, including supervising all payroll/personnel actions, serving as the last point of contact in resolving employee conflicts and disputes and serving as the organization contact with all mandated federal, state, local laws and university policy pertaining to personnel or in matters requiring conflict resolution or mediation; responsible for organization brand and marketing; maintain all governmental and private organizational grants; responsible for emergency planning, development and response for approximately 700 individuals in organization. *As ADA&504 Compliance Officer:* Monitor and evaluate campus compliance with the ADA and Section 504 (including all campus facilities, students, faculty, staff and visitors); direct UCLA Transition Plan to ensure maximum disability accessibility for all UCLA facilities, as required by law; provide training on ADA and Section 504 requirements and other disability related issues for campus constituents; act as campus representative in legal actions involving discrimination based upon accessibility of programs, services or facilities for the disabled.

Notable Accomplishments

- Improved Student Affairs organization savings by 50% within 2-years as CFO
- Developed and implemented employee management and evaluation program within SAO
- Consolidated Information Technology resources and personnel within SAO producing departmental efficiencies and savings
- UCLA representative in the successful consolidation of the UCLA Undergraduate (USHIP) and Graduate (GSHIP) Student Health Insurance Plan with vendors and UC Office of the President
- Served as University of California representative for the restructure of the UCSHIP (a three person committee), including drafting bylaws and a charter to govern the system-wide student health insurance plan
- Restructured organization by centralizing budget, administrative and business process support staff into one department
- Directed the implementation of common budget program to allow strategic budget planning and recording across the organization
- Restructured organization emergency planning efforts to include bi-annual training for all staff and consistent training and development for departmental emergency coordinators

- Served as Chair for the Student Athlete Admissions Committee – the committee responsible for admitting all UCLA student athletes
- Served as Interim Executive Director for the Arthur Ashe Student Health and Wellness Center and directed the restructuring of the department
- Serve on the UCLA Restructuring Committee, a 15-person group of senior campus administrators that is chaired by the Executive Vice Chancellor
- Served on a four person committee to restructure UCLA enrollment management – including, participating in the setting of enrollment targets, recruitment and yield efforts

UCLA Student Affairs • Los Angeles, CA

May 2011 – December 2013

ASSISTANT VICE CHANCELLOR/CHIEF ADMINISTRATIVE OFFICER/UCLA ADA&504 COMPLIANCE OFFICER

Operate as the Chief Financial and Chief Administrative Officer and Executive Leader of the Student Affairs Administration division for the UCLA Student Affairs Organization (SAO).

UCLA Student Affairs Administration • Los Angeles, CA

February 2006 – May 2011

CHIEF ADMINISTRATIVE OFFICER

Provided support and direction regarding administration to the entire UCLA Student Affairs Organization (SAO), which consisted of four divisions, 24 departments and over 700 employees. Operated as the Chief Financial Officer for SAO, including coordinating and managing the financial planning activities of all SAO departments; reviewed and approved the analysis and recommendations to bring fees and/or budgets in-line with objectives and mandates. Operated as the SAO Human Resources manager. Operated with primary responsibility for facility and space management, technological services, staff development, branding/marketing and donor relations, grants and program development and emergency planning for the organization. Operated as the acting Director of the Americans with Disabilities Act/Section 504 Compliance Office, which oversees the UCLA campus' compliance with all federal, state, and local laws relating to individuals with disabilities. Reviewed annually all student medical insurance plans and agreements and made recommendations to the Vice Chancellor regarding approval. Oversaw the SAO annual performance evaluation program.

**RxSolutions, Inc. (Prescription Solutions),
United Healthcare • Irvine, CA**

July 2002 – February 2006

MANAGER OF LEGAL AFFAIRS

Provided management for a comprehensive, fast-paced Corporate Legal Department. Served as consultant and neutral resource for the entire corporation as follows: provided oversight and advice to senior management regarding federal and state law compliance, HIPAA, FDA laws and regulations; provided problem and conflict resolution services; creation, analysis, feedback, and recommendations related to all contracts and policies relevant to the corporation, including operational procedures and practices; provided negotiation services for all contractual agreements; oversight of 6 member in-house legal department and approximately 60 attorneys assisting with outside firm legal support; oversight of all budgetary and personnel actions for legal department; and trusted member of CEO cabinet and frequently tapped to provide legal analysis for prospective business ventures.

ASSOCIATE COUNSEL

Managed the In-House Litigation Department. Provided oversight of and litigated healthcare cases. Supervised outside legal counsels. Reviewed, negotiated, and drafted business contracts, demand letters, motions and briefs, and various critical correspondences for the corporation. In addition, served as an informal advisor in conflict and problem resolution services as well as managed staff.

EDUCATION

University of California Los Angeles – *Executive M.B.A. Certificate Program* (April 2009)
Pepperdine University School of Law - *Juris Doctorate (J.D.)* (May 1997)
University of California Los Angeles - *Bachelor of Arts (B.A.)* (June 1993)

LICENSE/CERTIFICATION

State Bar of California – Attorney at Law (December 2001)
Executive Leadership Academy (Spring 2012)

PROFESSIONAL AND COMMUNITY AFFILIATIONS, ACTIVITIES, AWARDS

- **Commissioner, Western Association of Schools and Colleagues (WSCUC) (2018-Present)**
- **Member, National Vice President Council (2020 – Present)**
- **Member, University of California Academic Planning Council (2019 – Present)**
- **Chair, University of California Student Mental Health Oversight Committee (2016 – Present)**
- **Chair, UCLA Gender Recognition Act Taskforce (2018 – 2020)**
- **Member, University of California Vice Chancellor of Student Affairs Group (2016-Present)**
- **Chair and Member, UCLA Student Athlete Admissions Committee (2011 – 2016)**
- **Member, UCLA Emergency Preparedness Management Group (2006 – Present)**
- **Member, UCLA Restructuring Committee (Chaired by UCLA Executive Vice Chancellor) (2011 – Present)**
- **Member, UCLA Financial Systems Replacement Campus Workgroup (2011 – Present)**
- **Speaker and Panelist, Legal Issues and UCLA Community Programs (2011)**
- **Recipient, UCLA Graduate Student Association Lu Valle Distinguished Service Award for Administrators (2010)**
- **Judge, Pepperdine School of Law, Moot Court Competitions Special Invitee (1997 – Present)**
- **Board Member, Diversity Leadership Program for PacifiCare Health Systems/RxSolutions (2003 – 2006)**
- **Member, American Bar Association, Minority In-House Counsel Program (1999 – Present)**
- **Participant, UC Office of the President, Business Officers Institute (2007, 2008)**
- **Board Member, Parent Advisory Board, City of Los Angeles, Cheviot Hills Parks and Recreation (Spring 2012 – Present)**
- **Volunteer Youth Basketball Coach, City of Los Angeles, Mar Vista and Cheviot Hills Parks (2003 – Present)**